

Dr Tom's Fee Schedule

"Dr Tom's charges for New and Established Patients is \$125/qtr hr for consultation time. First-time New Patient consultation fees includes a one-time Medical Record set-up fee of \$75.

"Consultation time will be billed according to the amount of time you schedule. We both share the responsibility of managing our time together. If we go overtime, we will discuss value exchange at that time.

"I only bill for text and email time if patient requests urgent attention; otherwise Dr Tom has no responsibility to respond before your next scheduled consultation. Any expectation of Dr Tom responding or taking action on after-hour text messages will be subject to his availability, at an agreed rate during prior consultation.

"Clinical summaries, referral letters, disability documentation, insurance letters, imaging study and lab requisitions not completed during consultation, pharmacist calls and medication pre-authorizations, and other administrative tasks are billed at Administrative Rate equal to consultation rate, with minimum charge of \$165. Prescription call-in's and renewals are billed at \$75 per event.

"Lab interpretations are only provided during consultations, either by phone or in-person. Copies of lab results will be furnished at time of consultation.

"Confidential copies of printed medical records of consultations will be provided only upon written, signed request at a charge of \$1.75 per page.

"SuperBills for 'Out-of-Network Services' must be requested prior to your appointment so your document can be completed during scheduled appointment. Dr Tom & staff cannot predict an Insurance company's reimbursement rate/amount for Out-of-Network services. Replacement SuperBills or re-submissions will be billed at standard Administrative Rate.

"Scheduling is the responsibility of the patient. We make every effort to schedule, at a minimum, a place-holder appointment at the exit of a consultation. No-show's and cancellations with less than 1 business day notification (our business days are M-F 9-5) will be charged 50% of the scheduled appointment duration.

"Scheduling is done collaboratively with the Front Desk Staff at 831.621.2535 during business daytime hours, or during off-hours collaboratively with Dr Tom.

" I hereby acknowledge receipt & understanding of Dr Tom's Fee Schedule.

Patient Name

Date